



## Third Party Fundraiser Form

Thank you! We appreciate your interest in holding your own event to raise funds that will benefit the Bow Valley SPCA and we are grateful for your generosity. To help us work with you in your efforts, please complete this form and return it to us by fax at 403 609-2110 or by mail to 123 Bow Meadows Crescent, Canmore, Alberta T1W 2T9.

If you have any questions, please contact our Events Coordinator at [events@bowvalleyspca.org](mailto:events@bowvalleyspca.org) or 403 609-2022.

### Requirements:

We ask that anyone hosting a fundraiser benefitting the Bow Valley SPCA abide by the following guidelines:

- Please use our correct name, the Bow Valley SPCA, in all advertising and promotion and include our correct address, phone number, and web site. Our logo can be made available for your use upon request. Please email [communications@bowvalleyspca.org](mailto:communications@bowvalleyspca.org) for a logo file.
- Fundraisers must fully and truthfully state the portion of the proceeds which will be donated to the Bow Valley SPCA in all advertising, promotions and in all contact with donors, sponsors, and participants.
- Fundraisers must comply with all provincial/federal charitable solicitation regulations including obtaining the appropriate licensing or permits, if applicable.

I have read the above information and I agree to abide by these guidelines:

\_\_\_\_\_  
Signature of Fundraiser or Representative

\_\_\_\_\_  
Signature of Parent or Guardian if under the age of 18.

### Fundraiser Information:

Name: \_\_\_\_\_  
 Organization (if applicable) \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_



### Event Information:

Title of Fundraiser: \_\_\_\_\_  
 Event Date & Time: \_\_\_\_\_  
 Event Location: \_\_\_\_\_  
 Brief Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



Event Marketing Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All suggestions are forwarded to our Events Committee for consideration.

All proposals must comply with the Society's Gift Acceptance Policy which states: The Bow Valley SPCA gratefully appreciates gifts of time and money, where and when the gesture is given sincerely to support the work of the Bow Valley SPCA. The Bow Valley SPCA will not accept gifts based on the unethical exchange of recognition where the Bow Valley SPCA does not support in principle, the intentions or the reputation of the donor or where the reputation of the Bow Valley SPCA is at risk.